Meeting Minutes

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| **Date** | **Participants** | **Meeting Agenda** | **Location** | **Duration(minutes)** |
| 5/5/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Organizing the team. | Discord | 70 |
| 6/5/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Distributing roles. | Discord | 64 |
| 7/5/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Confirming the roles and responsibility. | Discord | 55 |
| 17/5/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Project Charter | Discord | 58 |
| 19/5/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Project Charter | Discord | 69 |
| 20/5/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Project Charter | Discord | 68 |
| 24/5/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Skill Audit and Belbin Analysis | Discord Room | 59 |
| 26/5/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Skill Audit and Belbin Analysis | Discord | 68 |
| 27/5/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit | Skill Audit and Belbin Analysis | Discord | 69 |
| 2/6/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | MoSCow, EERD, ERD, composite ERD | Discord | 62 |
| 4/6/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | MoSCoW, EERD, ERD, composite ERD | Discord | 69 |
| 5/6/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | MoSCoW, EERD, ERD, composite ERD | Discord | 73 |
| 9/6/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Duiscussed use case diagrams | Discord | 60 |
| 11/6/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Use Case diagrams | Discord | 130 |
| 12/6/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Work In Progress(Wireframes, logo, documentation) | Discord | 64 |
| 16/6/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Work In Progress | Discord | 63 |
| 18/6/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Work In Progress | Discord | 65 |
| 19/6/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Adjusting to the online meetings and tasks | Discord | 39 |
| 20/6/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Customer Interface (Website interface, register, login, email verification, product page ) | Discord | 59 |
| 21/6/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Customer Interface (Product page, view categories) | Discord | 67 |
| 23/6/2020 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Customer Interface(Add to cart, view cart, remove cart) | Discord | 56 |
| 24/6/2020 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Customer Interface (Search and sort, review and rating) | Discord | 68 |
| 25/6/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Customer Interface(Add/view/remove order, update profile) | Discord | 62 |
| 26/6/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Customer Interface (Transaction, invoice, paypal API) | Discord | 63 |
| 27/6/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Trader Dashboard ( Login/ Register, logout, , approve email), Admin Dashboard (Trader approve) | Discord | 73 |
| 30/6/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Trader Dashboard (Add/update/delete shop, add/update/delete products) | Discord | 59 |
| 1/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Trader Dashboard (Search product/shop, view/edit profile) | Discord | 61 |
| 2/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Trader Dashboard (Update stock, total ordered product, total earning) | Discord | 67 |
| 3/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Finalize on Customer interface and Trader dashboard | Discord | 90 |
| 4/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | OCI connection | Discord | 55 |
| 5/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Finalize on Customer interface and Trader dashboard | Discord | 76 |
| 6/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Admin Dashbard ( Add/delete/ update category) | Discord | 66 |
| 8/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Admin Dashboard (View/remove customer, view/remove trader) | Discord | 61 |
| 8/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Admin Dashboard (Search product/customer/trader) | Discord | 63 |
| 9/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Finalize of admin dashboard | Discord | 77 |
| 9/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Oracle Trader Dashboard (Oracle application, trader authentication scheme) | Discord | 68 |
| 10/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Oracle Trader Dashboard (Trader weekly/monthly/yearly report, trader dashboard) | Discord | 70 |
| 10/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Oracle Admin Interface (Admin authentication) | Discord | 69 |
| 10/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Oracle Admin Interface (Admin reports, admin dashboard) | Discord | 68 |
| 10/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Oracle dashboard (Line graph, pie chart, bar graph/statistics) | Discord | 61 |
| 11//2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Finishing up the project | Discord | 90 |
| 11/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Finalizing the project | Discord | 98 |
| 11/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Final presentation | Discord | 65 |
| 12/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Final presentation, Team portfolio | Discord | 69 |
| 12/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Team portfolio | Discord | 63 |
| 12/7/2021 | Apil Parajuli, Bibek Maharjan, Pratish Joshi, Abit Mahato, Bibek Shah | Team portfolio | Discord | 70 |

Signatures:

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| --- | --- | --- | --- |
| Name | Pratish Joshi |  |  |
| Signature | https://lh3.googleusercontent.com/gjjs1zC5FNaVFaIXiwDay0Ptifvk_zqpxD9Wb-oUQnqz1o4h5ZdS3rtwK3iNFnWLq2aDYJB2aH_GBMiNZgVQ84qidzsm7YcovFM3fpxCKTBef2Ev1U8TBdBBjKDbBKiBu7IRm-rR | Date | 05/05/2021 |
| Name | Bibek Maharjan |  |  |
| Signature | https://lh4.googleusercontent.com/ljqRsfAfWymLlh4bvmqKHw9Ar6UMD1LJnpdN9X8qh6kVFPgrni2HhJBst8EhItaiEO9z8snj6-FL4Q9NyHqh_dohRVTo4A3St-qBm6ezzkK5WjLr0N8RIbUYj-fkHG9tXP4wPW7H | Date | 05/05/2021 |
| Name | Apil Parajuli |  | |
| Signature | https://lh6.googleusercontent.com/ZHaCN9ZcTizUMa3T_O8f8sYKAdMtLvuPmYtF3dHerKyWNwLVde-F5jdmbZ0WTx6XRA0e7d2HHxZadOoD2iBFgzXqNdwyMWDABrqAeoMPh-rhTKbXiUG_VKxURXn-qhE42AYpeO_N | Date | 05/05/2021 |
| Name | Abit Mahato |  |  |
| Signature | https://lh3.googleusercontent.com/mOTKHgB-it-7iwK49c4Gr5yQNCU5kX4KuyO71E6FzsQanfoHfufFGe9GO-fqdxqmQvzRsJzlK1juVGSVKhgYd5gnMILrKewI3ioBON2bz0UPl5qb93XrYrFQR_QjhvT9ZVucDK5r | Date | 05/05/2021 |
| Name | Bibek Shah |  |  |
| Signature | https://lh3.googleusercontent.com/mzQ2IBQ4kai8-Ohsat-Jup9yzQnDM6P_ASyCPZq62DWcmc7bkRkgQXNDwzdReZwBn0ff7AB250uOfHx0rj_jYJ7E6coQY4zIo03yaxt3TC2R1ec5EAFjKxJ6zuy8V_hcwURPMH0h | Date | 05/05/2021 |